



Harriton High School

of Lower Merion School District

Bylaws of the Harriton High School Student Council



ARTICLE I - NAME AND AFFILIATION

SECTION 1: NAME

- I. The official name of this organization shall be the "Harriton High School Student Council" and may be referred to as "Harriton Student Council", "Rams Council", "HSC", "Harriton Council", and "Council."

SECTION 2: AFFILIATION

- I. Harriton Student Council shall be directly affiliated with and sponsored by Harriton Senior High School of Lower Merion. It shall be recognized as the single official student government body of the school.

ARTICLE II - PURPOSES

SECTION 1: MISSION

- I. The mission of the Harriton High School Student Council is:
 - A. to develop, encourage, and promote policies, practices, and activities to enhance the quality of school programs and student life and the levels of student achievement in school;
 - B. to discuss, decide and act upon matters concerning the Student body;
 - C. to represent the opinions and lobby for the needs and wants of the Student body to the administration, the faculty and other organizations of the school;
 - D. to assist in school-wide functions;
 - E. to maintain the rights of students;
 - F. to inform the student body of important matters.
- II. To form a closer organization to the students of Harriton High School by encouraging ideal standards of scholarship and conduct of the student body; to promote a positive image for the school; to increase the quality of student life and school spirit; and to increase cooperation with the staff, school board, and community.
- III. To be at the heart of student involvement by working for all students by being aware of student needs and opinions. To work on problem-solving by asking, listening, encouraging, delegating and carrying through with the tasks at hand. To provide a forum wherein all issues regarding communication, student life, academics, co-curricular activities, and other Harriton-related items may be addressed, discussed, debated and directed towards meaningful action. To lead the way to great ideas and positive changes within the school.
- IV. NOT to serve as a forum for the discussion of individual school personnel, students, parents, or other individual members of the school community. To refer concerns related to individual students and school staff to administrators as such concerns do not fall within the jurisdiction of the Student Council.
- V. To achieve these ends, the Student Council shall operate in the fashion described below.

ARTICLE III - ORGANIZATION

SECTION 1: MEETINGS

- I. Purpose
 - A. Meetings shall be held to discuss issues, share information, and make decisions regarding Harriton Student Council business
- II. Dates and Location
 - A. Meetings shall take place, at minimum, once a month for the duration of the school year
 - B. The Cabinet shall give no less than five (5) days notice to members prior to a meeting being held
 - C. Meetings shall be held during Lunch & Learn unless stated otherwise by the Cabinet
 - D. Meetings shall begin promptly at the start of the time at which the meeting has been called, so long as a quorum of 1/3 of the members are present
 1. If there is not a quorum, then attendance shall not be counted
 2. If there is not a quorum, no votes may take place during the meeting
 3. Even if there is no quorum, members may still debate, discuss business, plan or work on projects, and share information
- III. Agenda
 - A. Prior to the meeting, the Cabinet will compose a written agenda of topics to discuss, or proposals to be debated and voted on
 1. The agenda will be made public at least 48 hours prior to the meeting
 - B. Any member that wishes to add something to the agenda must contact the Cabinet at minimum 24 hours prior to the meeting
 1. Any proposed additions to the agenda must be voted upon by the cabinet and approved by a majority vote
- IV. Debate
 - A. Debate shall occur prior to voting on any motions or resolutions brought to the floor
 - B. If multiple people wish to debate, there shall be at minimum five (5) minutes of debate
 - C. The person who proposed the motion shall be allowed to speak first, followed by any member who wishes to speak
 - D. Debate closes if a 2/3 majority of members have voted to close debate
 - E. Once debate has closed members may vote on the motion or resolution
 - F. Members of the Cabinet and the Advisor may engage in debate

SECTION 2: VOTING

I. Procedure

- A. All members shall have the right to vote on any motions or resolutions that come to the floor. Members shall have to right to abstain from any vote.
- B. A simple majority shall carry in all votes unless otherwise noted
- C. The President shall not vote unless a tie-breaker is needed
- D. Voting shall occur either through a voice vote, recorded hand vote, or secret ballot
 1. Voice Vote
 - a) The Sergeant at Arms shall ask those in favor to say “aye”, followed by asking those opposed to say “nay”. If the Sergeant at Arms believes that one side has more votes than the other, then they shall state.
 - (1) Any single member may demand a recorded hand vote. If they do, then the Sergeant at Arms shall conduct a second recorded hand vote.
 2. Recorded Hand Vote
 - a) The Sergeant at Arms shall ask all those in favor to raise their hand, and then count the number of members who are in favor, then ask those who are opposed to raise their hand and then count the number of numbers who are opposed. The Sergeant at Arms will then read out the numbers of those in favor and those opposed and declare if the motion passes or fails.
 3. Secret Ballot
 - a) In the instance the officer team deems it necessary that council members to preserve anonymity during a vote, a secret ballot vote may be called. Ballots will be distributed to all council members during the meeting and will be collected within three minutes. Ballots will then be counted by at least two officers, the advisor, and at least two non-officer members.

SECTION 3: CONFLICT RESOLUTION

I. Purpose

- A. The goal of Student Council is to foster productive discourse relating to Harriton in a way that promotes thoughtful action and builds the school community. Despite this stated goal, a reasonable amount of conflict may be anticipated and officers may receive complaints from various members of the school community.
- B. Hence, this section aims to describe the procedures by which the cabinet and membership should handle conflict and complaints.

II. Complaint Resolution

- A. Individuals or groups who wish to make a complaint about the Student Council or any of its actions or members may do so in writing to the Cabinet (defined Article IV Section 4)
- B. The complaint shall be discussed at the next regularly scheduled meeting of the Cabinet. If it is deemed appropriate, by the cabinet and officer, the complaint may be discussed at the next full council meeting.
 1. The cabinet will seek the assistance of the advisor to resolve complaints and may decide to inform administration about such complaints either formally or informally if it feels necessary.
 2. In the instance that the cabinet determines a complaint should be discussed with all of the student council and is urgent, an emergency meeting may be called to discuss the complaint with at least 12 hours notice to members. This meeting may not be mandatory and attendance, while taken, shall not count.

III. Conflict Resolution

- A. Any member or non-member of Student Council may bring attention to a conflict (between individuals or groups) by writing to the Cabinet via email.
 1. Conflicts should relate to Harriton and Student Council in some way.
- B. The conflict shall be discussed at the next regularly scheduled meeting of the Cabinet. The cabinet will determine a plan of action to resolve the conflict.
 1. The cabinet will seek the assistance of the advisor to resolve conflicts and may decide to inform administration about such conflicts either formally or informally if it feels necessary.

ARTICLE IV - OFFICERS AND LEADERSHIP

SECTION 1: OFFICES

- I. There shall be 5 elected officers of Harriton Student Council. The roles of these officers are described below.
 - A. President
 1. Chief Executive Officer of Student Council
 2. Chairperson of full Student Council meetings
 3. Spokesperson for the Harriton student body within and outside of school
 4. Schedule monthly Council meetings
 5. Oversee all committees and the actions of other officers and members
 6. Chair a committee
 7. Attend and prepare agendas for all Cabinet meetings and full Council meetings
 8. Attend Home and School Association meeting to present a brief report about the Council's activities, or delegate another officer to do so.
 9. Enforce these Bylaws in conjunction with the Advisor
 10. Assist in conducting officer elections
 - B. Vice President
 1. Fulfill the president's duties in case of the president's absence, illness, resignation, or removal from office
 2. Work with the president in overseeing all committee activity
 3. Report to the President and Advisor weekly regarding individual and committee activity
 4. Must attend all Cabinet meetings, full Council meetings, and respective committee meetings
 5. Chair a committee
 - C. Secretary
 1. Report to the President and Advisor weekly regarding individual and committee activity
 2. Keep a detailed record of all meetings pertaining to council with council members or officers in attendance
 3. Type and distribute these records (minutes) to each member by email and post them on the Student Council website.
 4. Recites motions brought before Council
 5. Handle correspondence between Student Council and outside groups or individuals (i.e., *thank you* or *sympathy* notes)
 6. Must attend all Cabinet meetings, full Council meetings, and respective committee meetings
 7. Chair a committee
 - D. Treasurer
 1. Report to the President and Advisor weekly regarding individual and committee activity

2. Establish a budget for Council; maintain records of income and expenses
 3. Runs Fundraisers and the Harriton Student Council Scholarship
 4. Must attend all Cabinet meetings, full Council meetings, and respective committee meetings
 5. Chair a committee
- E. Sergeant-at-Arms
1. Report to the President and Advisor weekly regarding individual and committee activity
 2. Set up the room for full meetings, securing tables, chairs, tech equipment, etc.
 3. Maintain order at meetings
 4. Count votes taken at full Council meetings
 5. Keeps attendance and voting records at full Council meetings
 6. Inform the Cabinet of attendance violations
 7. Must attend all Cabinet meetings, full Council meetings, and respective committee meetings
 8. Chair a committee

SECTION 2: OFFICER RULES & RESPONSIBILITIES

- I. Rules for Officers
- A. Officers must be fair and helpful to all members of the school community
 - B. Officers are expected to act as role models on and off-campus. Acting as a role model shall be defined by the officers and/or the Advisor and/or Harriton Administration.
 - C. If an officer fails to perform their duties, in the opinion of the Advisor or by a unanimous vote of the other four officers, they will be warned and given 30 days to improve their behavior. If the officer's behavior is still unsatisfactory then they can be removed from office following a unanimous vote by the other Officers and Advisor.
 - D. Officers must CC or BCC the Advisor on all Harriton Student Council related emails.
 - E. Officers must obtain permission from the Advisor or Administration before sending council related information out to students.
 - F. All Officers must abide by the general rules set forth in Article V, Section 2.
 - G. In the event that a member of student council feels an officer is failing to perform their duty, they may request that Harriton Administration and the Club Advisor consider removing the officer from their office. Requests should be documented via email or letter.
- II. Responsibilities
- A. All responsibilities listed above in Article III, Section 1.
 - B. If the Cabinet sees fit, any or all of the responsibilities above may be given, either temporarily or permanently to any member or any officer.

SECTION 3: TERMS & VACANCIES

- I. Officer terms shall be one year long.
- II. Officers shall begin and end their term the day after the last day of senior finals.
- III. Between the general elections and the last day of senior finals, a transition period shall occur.

IV. Succession of Leadership

A. President

1. In the case of the vacancy of the President's office, the Vice President shall replace the President. All other Officer positions will remain the same.
2. The new president will continue to chair their previous committee.

B. Other Vacancies

1. In the case of other Office positions being vacant, the Cabinet shall nominate, by majority vote, candidates to fill the position. One of these candidates will be chosen by a simple majority vote by the full Council to fill the position for the remainder of the term.

SECTION 4: THE CABINET

- I. The Cabinet will consist of the five elected officers.
 - A. The Advisor is an ex officio member of the Cabinet.
- II. The Cabinet decides the course of action Harriton Student Council will take as a whole.
- III. The Cabinet is the overall leadership body that manages day to day operations with input from members.
- IV. The cabinet will meet before each full council meeting to determine the agenda and discuss any business that needs to be brought forth.

SECTION 5: THE ADVISOR

- I. The Advisor is a school employee appointed by the Principal, Director of Athletics, and School Board to oversee all activities within Harriton Student Council.
- II. Responsibilities
 - A. The Advisor enforces these bylaws with the Cabinet.
 - B. The Advisor works with the Cabinet to run elections.
 - C. All activities in Harriton Student Council must be approved by the Advisor.
 - D. The Advisor will assist Student Council in communicating with Harriton staff, school and district administration, third party companies, and parents. They may speak on behalf of student council if they deem necessary.
 - E. The Advisor shall oversee and may regulate the membership obtainment and removal processes.
- III. Communication
 - A. Members and Officers must CC or BCC the Advisor on all Harriton Student Council related emails.
 - B. The Officers must inform the Advisor of any and all activities.
 - C. The Officers must give ample time to the Advisor to approve activities or communication before it is sent out.

ARTICLE V - MEMBERSHIP

SECTION 1: DEFINITIONS

- I. Member: Any person who has joined Harriton Student Council and attends Harriton Student Council meetings. Members are allowed to serve on sub-committees and run for office.
- II. Non-Member: Any person who has not joined Student Council but comes to Student Council meetings. Non-Members may not serve on committees, vote on motions, or run for office.
- III. Alumni: A former member who has graduated from Harriton or is a senior who has completed school. Alumni are allowed to attend meetings and spectate committees, but may not vote on motions.

SECTION 2: RULES AND RESPONSIBILITIES

- I. Members have the responsibility to represent Harriton's student body and Harriton High School as a whole in the community. Members are expected to report the wants and needs of the students they represent. They must be fair and helpful to all members of the school community
- II. Members are expected to help plan and execute Harriton Student Council projects.
- III. Members are expected to attend Harriton Student Council meetings, sub-committee meetings, and Harriton Student Council related events.

SECTION 3: OBTAINING MEMBERSHIP

- I. Each year, the cabinet will determine how they will decide who becomes a member.
- II. Membership must be open to all students.
- III. The cabinet may choose to turn down applicants for membership, but must do so only on the merits of the potential member's actions or attitude.
- IV. Applicants shall have the ability to appeal denial of membership as outlined in Article III Sec. 3.2

SECTION 4: REPRESENTATION

- I. Overall membership must consist of at least 2.5% of the school's total population
- II. Overall membership should be roughly split evenly between each grade

SECTION 5: TERMS

- I. Membership terms shall begin on the first day of school in September and end on the last day of the school in June.
- II. Members must reapply each year to retain membership.

SECTION 6: REMOVAL OF MEMBERSHIP

- I. The cabinet has the right to remove any member at any time if they present a valid reason to do so to the Advisor and the Advisor agrees, and the cabinet votes by a majority to remove the member.
- II. The cabinet will make an attempt to contact the member and try to meet with them prior to seeking their removal.

ARTICLE VI - ATTENDANCE

SECTION 1: PROCESS

- I. The Cabinet will, at every formal meeting of Harriton Student Council, take note of every member in attendance.
- II. The Cabinet will make an attempt to take attendance at every Harriton Student Council event.
- III. An attendance sheet will be kept with every members' attendance record.
- IV. Any member has the right to, at any time, request to see their attendance record.
- V. If a member misses a meeting, it shall be recorded that they missed the meeting, even if they contact the Cabinet. However, if they notify the Cabinet in advance of their absence that they will be absent, it shall be noted that they informed council prior to their absence.
 - A. If the member informs the Cabinet of an absence prior to their absence, it shall be the discretion of the Cabinet to determine if an absence should be excused or unexcused.
 - B. Excused absences shall not count against a member's attendance total while unexcused absences shall.
 - C. All instances of absence in which a member did not inform the Cabinet that they would be absent beforehand shall be unexcused; however, exceptions may be made to this rule in extenuating circumstances, the definition of which shall be determined by the Cabinet.

SECTION 2: MEMBER REQUIREMENTS

- I. Attendance for all members must remain above 50% starting Thanksgiving Break.
- II. Attendance rates for Co-Chairs may be higher if the Cabinet so chooses.
 - A. If the cabinet raises the attendance rates for Co-Chairs, they must inform all Co-Chairs prior to enforcing the change.
 - B. If the attendance rate is raised, it does not affect any Co-Chairs retroactively.

ARTICLE VII - COMMITTEES

SECTION 1: DEFINITIONS & RULES

- I. Committees are an integral part of Student Council and focus on specific aspects of the school. Committee meetings and projects are open to all members. All committees are responsible for taking action on a motion assigned to them, planning events, researching issues, creating presentations, or whatever purpose the Committee shall have.
- II. Officers shall act as the chairs of each committee.
- III. Officers appoint between one and four co-chairs to a committee.

SECTION 2: CREATION OF COMMITTEES

- I. Special Committees may be created or disbanded through the passage of a motion at any time.
- II. Special Committees exist only as long as it takes for the committee to do its work.
- III. Special Committees shall cease to exist when:
 - A. The Special Committee completes its assigned task and makes a final report
 - B. The Special Committee completes its assigned task, even if it doesn't make a final report
 - C. The Special Committee is disbanded if the general assembly votes to disband the Special Committee
 - D. Upon the ending of the set term of Student Council
- IV. Sub-Committees may be created at the discretion of the Committee Chair.
 - A. Sub-Committees follow the same guidelines as set forth in Article VII, Section 1.

ARTICLE VIII - ELECTIONS

SECTION 1: ELECTION OF OFFICERS

- I. Each year, it is the general student body's duty to elect a new set of officers to represent them as student voices and leaders of the school. It is the duty of the student population to elect a new President, Vice President, Secretary, Treasurer, and Sergeant-At-Arms for the next school year.

SECTION 2: PRIMARIES AND GENERAL ELECTION FORMAT

- I. There are two rounds of voting that must occur in order to officially elect new officers.
- II. The Cabinet will be in charge of the elections.
 - A. If the Advisor deems that the Cabinet, in part or in whole, is unable to perform this duty, the Advisor may take control over the election process at any time.
- III. The first election is the Primary election, which is to determine the final two candidates that move onto the general election.
 - A. Each candidate will submit a video, no longer than one minute fifteen seconds (1:15), including 10 seconds of qualifications and ideas at the end of the video, to be aired in Advisory to the entire school, after which, voting will occur for a period of no less than 24 hours.
 - B. Students will rank the candidates for each position, with 1 indicating their top choice and going down until all candidates for each position have been ranked.
 - C. Counting will occur through ranked-choice voting, so that the candidate with the lowest amount of top choice votes is eliminated, the votes for the people who voted for that person go to whoever their second choice was, continuing until there are two candidates, which then move onto the general election.
 1. If there are more than three candidates running for president, then three presidential candidates will move onto the general election instead of two.
- IV. The second election is the general election, which must occur no less than one week after the announcement of the results of the primary election.
 - A. Each remaining candidate for each position will write a speech, which should be no longer than around two minutes in length, which they will present to the student body in an assembly on a date decided on by the administration, the Advisor, and the cabinet.
 1. The date of the assembly and the start of the general election may not occur within a week of the announcement of the results of the primary election.
 2. Speeches will not be vetted by administration, the Advisor, or the cabinet. It is the expectation that the speeches be appropriate.
 - a) If speeches are not appropriate, the Advisor and Administration reserves the right to take appropriate action as outlined in Article 8 Sec. 4.9(C)
 - B. Following the speeches, voting will begin and will occur for a period no shorter than 24 hours.
 - C. Students will vote for only one candidate for each position.
 - D. Whichever candidate receives the most votes after the voting period is over is the winner and becomes the officer in that position for next year.

SECTION 3: CANDIDACY AND ELIGIBILITY

- I. Any person or persons who has declared at any time during the declaration window that they are running for a position, and has met the eligibility requirements is henceforth a candidate for that position.
- II. Eligibility
 - A. Any person who is in Student Council may run for office.
 - B. Any student council member may run for Sergeant at Arms, Treasurer, or Secretary, regardless of grade.
 - C. Only Sophomores and Juniors may run for Vice President.
 - D. Only Juniors may run for President.
 - E. The cabinet, along with the administration or the Advisor, may not turn anyone away for any reason not set forth in this section.
- III. Announcement for Candidacy
 - A. The cabinet will send an email to all members of student council informing them about a meeting which anyone may attend if they are interested in running for a position.
 - B. The meeting must be open to any member of the student body, and must occur during Lunch & Learn.
 1. The meeting must take place at a minimum two (2) weeks prior to videos being due for primaries.
 2. The email must be sent out at a minimum of five (5) days before the meeting takes place.
 3. During the meeting, the cabinet will inform all interested members about the rules, guidelines, and format of the election, and must provide either a physical copy of this section or a direct link to an online version of this section.
 4. Any person who does not attend this meeting is not eligible to run for any position unless they reach out to the cabinet or the Advisor either prior to the meeting or within a period of 24 hours after the meeting.
 - C. Following the meeting, all the people who attended or who are eligible through contacting the cabinet or the Advisor must be sent an email within 48 hours of the meeting with an official form that they must fill out to declare their candidacy.
 1. The form will close exactly one week after the meeting occurred.
 - a) Any person who has entered their information into the form is, therefore, a candidate unless they withdrawal, using the method stated in sub-section IV.
 - D. A list will then be created of the people running and for what position they are running for and must be able to be viewed by every candidate at any time online.
 - E. Within two days after the form closes, each candidate and the position for which they are running for must be announced on the morning announcements or via an email to all Harriton students.
- IV. Withdrawal from Candidacy
 - A. After the form closes, candidates may, at any time, choose to drop out of the race.
 1. To drop out, a candidate must send an email to the cabinet, as well as the Advisor with the subject title “<CANDIDATE NAME> DROPPING OUT OF RACE”.

2. Once a candidate drops out, the online list must be immediately updated and all remaining candidates for all races must be notified by the cabinet within 12 hours.
3. If a candidate drops out, they may not re-enter the race at any point.

SECTION 4: CAMPAIGN RULES

- I. To be eligible to run for office, candidates must agree to all of the terms listed in this section of the bylaws and abide by them at all times.
- II. CODE OF CONDUCT FOR CANDIDATES
 - A. No candidate shall, at any time, slander or defame any other candidate, or run negative campaigns against those candidates regardless of what position they may be running for.
 1. This includes but is not limited to: Posters, handouts, stickers, campaign videos, speeches, campaign and personal social media accounts, websites, or through word of mouth while on the school campus, or any other form of communication.
 - B. All language and graphics must be appropriate for school, including but not limited to those on websites and campaign social media accounts, posters, handouts, and videos.
 1. Videos, graphics, posters, and handouts must be approved by school administration prior to being posted for the general student body to see.
 2. Websites, social media accounts, and speeches do not need to be pre-approved by the administration but administration reserves the right to shut down a campaign if violations occur on these platforms.
 3. Websites or social media referenced on campaign materials are subject to prior approval.
 - C. Candidates may not direct their friends, peers, or anyone related to them attack any other candidate in any way during the campaign whether it be on or off-campus.
- III. CODE OF CONDUCT FOR OFFICERS
 - A. All current officers must remain completely impartial throughout the entire election process.
 - B. Current officers may not appear in any candidate video.
 - C. Current officers may not endorse any candidate.
 - D. Current officers may not help any candidate in an attempt to get them elected in any way, shape, or form during the election.
- IV. POSTERS
 - A. Each candidate may put up, at maximum, 20 posters around the school.
 - B. Posters may be put up starting the day the candidates are announced on the morning announcements following the announcement.
 - C. Posters must be approved by a designated administrator before being posted in school.
 - D. The designated administrator must be announced to all candidates via email at least 12 hours prior to the announcement that they are running on the morning announcements.
 - E. Posters may not exceed 22x28 inches or an equivalent size.
- V. HANDOUTS AND STICKERS
 - A. Handouts and stickers are not permitted unless every candidate in the race for a particular office has agreed to allow them.

1. In order to allow handouts and stickers, all candidates in a race must present a written agreement signed by every candidate to the Advisor.
 - B. If handouts and stickers are agreed to by every candidate in a race, then the rules in this section are applied.
 - C. Stickers and handouts must be approved by the administration prior to giving them out.
 - D. Stickers and handouts must be free.
 - E. Stickers should not exceed 6 x 6 inches or an equivalent size.
 - F. Handouts cannot be a food or drink.
 - G. Handouts cannot exceed the size of a normal sheet of paper (8 ½ x 11 inches) or an equivalent size.
 - H. Handouts and stickers may be given out starting the day the candidates are announced on the morning announcements following the announcement.
- VI. WEBSITES AND SOCIAL MEDIA
- A. Candidates are permitted to create websites and social media for the campaign.
 - B. Websites and social media must be school appropriate.
 - C. Websites can be published the day the candidates are announced on the morning announcements following the announcement.
 - D. Social Media may be created the day the candidates are announced on the morning announcements following the announcement.
 - E. Each candidate is entitled to one post per week on the Harriton Student Council Instagram account
 1. Candidates must sign up on a spreadsheet shared with them by the cabinet for a date and time in which their post will be published or use another method designated by the officers to all candidates via email.
- VII. CANDIDATE VIDEOS
- A. Videos must be submitted 1 week after the candidates are announced on the morning announcements.
 - B. Videos must not exceed 1:15. This must include at least a 10 second black screen at the end with qualifications and ideas.
 - C. Videos will be presented to the student body in Advisory prior to the primary elections.
 - D. Videos must be approved by the administration prior to being shown to the student body.
- VIII. SPEECHES
- A. Speeches must be roughly two minutes in length and must be school appropriate.
 - B. Administration has the right to shut down a speech if they deem it inappropriate.
- IX. CONFLICTS
- A. Any questions about elections must be sent, in writing, to the cabinet, and Advisor, who shall respond as quickly as possible.
 - B. Candidates have the right to appeal any decision made by sending a letter in writing to an administrator. Administration has the final say on any and all matters relating to campaigns.
 - C. If at any point a candidate breaks any of these rules, the cabinet may choose to remove a candidate from the race by a unanimous vote, or by Advisor/ Administrative determination.

ARTICLE IX - SPECIAL RULES OF ORDER

SECTION 1: EMERGENCY CONTINGENCY PLAN

- I. In the event of a global pandemic or natural disaster as formally identified by the World Health Organization (WHO) or another leading world advisory organization or council of such type, the Officers, with expressed approval of the Administration, reserve the right to change any and all limitations or regulations set forth in Article XIII.
- II. Under such global pandemic or natural disaster as defined above, the transition period of the Officers maintaining their term after the new Officers have been elected may be extended up until any point before or up to the first day of the start of the next school year.

ARTICLE X - AMENDMENTS

SECTION 1: PROPOSING AMENDMENTS

- I. Any member that wishes to propose an amendment to these bylaws must present a copy of the amendment to the cabinet (via email) at least 10 days before the amendment is to be considered for a vote.
- II. Amendments must be sponsored by at least three members of Harriton Student Council
- III. Amendments must be voted on by the cabinet and passed with a simple majority vote or approved by the Advisor before being debated and voted on by the Members of Harriton Student Council.
 - A. In the event of a vacancy that results in an even number of officers on the team, or, in the event that one or more officers abstain from the vote, the Advisor shall act as a tie-breaker to all tied votes regarding the proposal of bylaw amendments.

SECTION 2: VOTING

- I. Amendments to these bylaws may be approved by a 2/3 majority vote of the Members of Harriton Student Council, then by a majority vote by the Cabinet.
- II. The Members of Harriton Student Council may override the Cabinet with a supermajority 3/4 vote.

SECTION 3: BYLAW REVIEW

- I. At the end of each year during the transitional period, the new cabinet shall convene to determine if any amendments are needed.
- II. If it is determined that there are new bylaws needed after the final day of the school year, the Cabinet may, through a majority vote, and with approval from the Advisor, approve new bylaws over the summer so long as the amendment is approved during the first meeting of the following year.
- III. Amendments made by the cabinet over the summer require only a majority vote by the membership to pass rather than a 2/3 majority vote.

SECTION 4: ADDITIONAL GUIDELINES

- I. Harriton Administration and/or the Student Council club sponsor retain the right to amend these bylaws at any time with at least a week notice in order to comply with changes to the Lower Merion School District policy.
- II. Members must be alerted to any changes made to these bylaws within the week of the vote of the change or change as described in Article X Section 4.2.
- III. Amendments will go into effect immediately after adoption unless otherwise specified within the amendment.
- IV. Harriton Administration may deny any amendment after it is passed for any reason they deem necessary whatsoever and will supply the Cabinet with rationale for their decision to override the membership in any case.

ARTICLE XI - RATIFICATION

SECTION 1: ADOPTION

- I. These bylaws shall take effect and be put into force immediately after their approval by a majority vote of Student Council, after approval from Harriton Administration.
- II. All former bylaws are henceforth null and void.

SECTION 2: SIGNATURE AFFIRMATIONS

The foregoing bylaws of the Harriton High School Student Council are hereby adopted and approved as of the date below written and shall be written immediately as provided herein.

Approved by an affirmation vote of the Executive Team of Harriton Student Council with the approval of Harriton's Administration this _____ day of _____, 20____.

Signed: _____ Date _____
Mr. Andy Wu
President, Harriton Student Council

Signed: _____ Date _____
Mr. Scott Weinstein
Principal, Harriton High School

Signed: _____ Date _____
Mr. Joseph DiPaul
Advisor, Harriton Student Council

Attest: _____ Date _____
Ms. Audrey Sigler
Vice President, Harriton Student Council

Attest: _____ Date _____
Ms. Wenyu Zhu
Secretary, Harriton Student Council

Attest: _____ Date _____
Ms. Sophie Weinstein
Treasurer, Harriton Student Council

Attest: _____ Date _____
Mr. Eli Feldman
Sergeant-at-Arms, Harriton Student Council